Use this step-by-step guide to actively monitor student online MCA testing. This is one way to do this but keep in mind there are several ways to get to the same views/screens in AccessNext.

1. Once you're in Pearson AccessNext navigate to **Testing** \rightarrow **Sessions**

Pearso	nAcces	s ^{next}			Minnesota > 2020 - 2021 > MCA 202
∦ Home	¢ Setup	✓ Testing	Reports	0 Support	
		4		6	
			SETU	JP	TESTING
				5	
		Sele	ct an actio	on 🔻	Select an action
		🛕 Stu	ident inform	nation in this	system is personally identifiable information (PI Student Tests Sessions en accessing and using Students in Sessions
\star Wel	come to P	earsonAcc	cess ^{Next}		
Select a	n action f	rom one of	f the dropdo	own menus u	nder an icon to begin a task.

2. Select the desired grade and test subject or otherwise use the filters until you find the session(s) you're looking for.

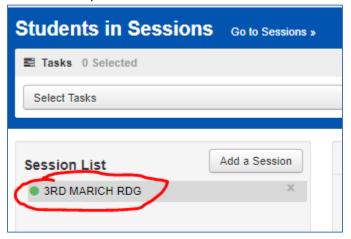
NOTE: You can click on the Search button and select "Show all results" if you're not seeing any sessions

Go to Students in Sessions »		
E Tasks 0 Selected		
Select Tasks		• Star
Find Sessions		
Name starts with	Q Search	-
Filters Clear Hide Session Status	51 Results	
Select one r more	Session	Session S
Organization	3RD BROGAN MATH ()	Ready
Select one or more	3RD BROGAN RDG 8	Stopped
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Grade 03 Reading MCA	3RD HEGGEN MATH	O Not Pres
Grade 04 Reading MCA		0.001110

 Left click the box(es) next to the desired session(s) and click on *Go to Students In Sessions* link at the top of your screen

Sessions Go to Students in Sessi	1S »		
E Tasks 0 Selected			
Select Tasks			• Start
Find Sessions			
Name starts with		Q Search	•
Filters Session Status	Clear Hide	9 Results	
Select one or more		Session	Session Statu
Organization		3RD BROGAN RDG ()	Stopped
Select one or more			
Test		3RD ELLERTON RDG ()	In Progress
Seading MCA		3RD HEGGEN RDG ()	O Not Prepare
Form Group Type		3RD JAX RDG ()	Stopped
Select one or more			
Scheduled Start Date Range	\	3RD MAKE UP READING	
Select one	•	3RD MARICH RDG ()	In Progress

4. Click on the desired session in the Session List menu. "Combined View" will be an option if you've selected multiple sessions.



You can now track the session's progress at a high level. You may need to use the *Search* ("Select All") button if you don't see any students. Click the blue arrow icon
(in sessions with less than 50 students) if you want to see more detailed information like specific item numbers for your testers.

ssion	3RD MARICH RDG				Testing Tickets and Ses	sion Resources 👻 🚯 Details 🥜 Edit
×	In Progress					Stop Session 2 Refresh
	3RD MARICH RDG (20 Student Teer)				A	Student Test Status Key
			17			Ready Resumed, Resumed Upload Active Exited Completed, Marked Complete
ove -						
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	Show all results					
r Hide	20 Results This action clears the sear	ch and filters			Displa	aying 100 V Manage Columns *
	MARSS/SSID Last Name Fi	rst Name Middle Nam	e Username	Session	S	tudent Test Status Form Group Type
D MARIC						Grade 03 Reading MCA
Test Statuses	✓ Total Students: 20			V		C Refresh
				Test Status	Answered - No Test Duration	Response Required - Visited - Remaining
dent Name				Resumed	00:30:25	Test Progress
				Completed	23:57:49	50 n/a 0 0
	0			Completed	24:19:24	50 n/a 0 0
_	0			Completed	24:30:42	50 n/a 0 0
	0			Completed	24:22:55	50 n/a 0 0
	0			Completed	24:10:18	50 n/a 0 0
	0			Completed	23:59:33	50 n/a 0 0
				Completed	24:19:45	50 n/a 0 0
	(240224)			Active	01:23:52	50 n/a 0 0

NOTES: The detailed progress screen will open in a new tab in your browser (Chrome users). **Test Progress** does not refresh automatically so hit the **Refresh** button when you want an update. After hitting the button, you'll need to wait 30 seconds until you can refresh again.

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Using Pearson AccessNext to Track MCA Testing Progress

- 6. You can also drill directly into a student test to see the most recent item they have completed in the *Students in Sessions* screen. This is the only way to see individual progress when there are more than 50 students in a session.
 - a. Locate the desired student and click the green *Active* button next to their name and session in the *Student Test Status* column in the results section (lower right quadrant).

		Displaying	100 🗸 1
	Session	Studer	nt Test Statu:
4	GR8 READING (Grade 08 Reading MCA)	Active	e 💌

b. This will open a new pop-up window

Student Test & Item Progress											
Test	Test Name: Grade 08 Reading										
Test	MCA Test Status: Active - 100%										
Tota	I Items (53)										
				53							
- /	🖉 - Answered 📕 - No Response Required 📕 - Visited 📕 - Remaining										
_											
	a <i>t</i>		11 - 1 - 1								
#	Section	Sequence	Visited	Answered	Last Update						
	Section	Sequence Web Content	Visited	Answered	Last Update 04/21/2021 09:45:52 AM						
		-			-						
#	1	Web Content	4	*	04/21/2021 09:45:52 AM						
# 1 2	1	Web Content	۵ ۵	*	04/21/2021 09:45:52 AM 04/21/2021 09:45:56 AM						
# 1 2 3	1 1 1	Web Content 1 Web Content	2 2 2	* * *	04/21/2021 09:45:52 AM 04/21/2021 09:45:56 AM 04/21/2021 09:46:00 AM						

c. From there scroll down to see the last recorded item that's been answered (*Sequence* column)

coru	,				
42	2	Web Content	۵	~	04/21/2021 10:20:07 AM
43	2	26	۵	*	04/21/2021 10:20:40 AM
44	2	27	۵	*	04/21/2021 10:22:23 AM
45	2	28	۵	*	04/21/2021 10:23:37 AM
46	2	29	۵	~	04/21/2021 10:24:29 AM
47	2	30	۵	~	04/21/2021 10:25:51 AM
48	2	Web Content	å	~	04/21/2021 10:26:03 AM
49	2	Web Content	å	~	04/21/2021 10:27:46 AM
50	2	31	۵	~	04/21/2021 10:31:50 AM
51	2	32	۵	~	04/21/2021 10:32:49 AM
52	2	33	۵	~	04/21/2021 10:33:15 AM
53	2	34	4	~	04/21/2021 10:33:37 AM

NOTE: This view is from an online reading test, less detailed information is available for the online Science MCA test.